

THE HARRISBURG AUTHORITY

BOARD OF DIRECTORS

SPECIAL MEETING AGENDA

**MAY 11, 2011
12:00 Noon**

AGENDA

- I. Call to Order - Pledge of Allegiance
- II. Roll Call and Announcements - Chairman
 - Notice that meeting was advertised in Accordance w/Sunshine Law.
 - Next Meeting scheduled for Wednesday, May 25, 2011 at 6:00 P.M.
 - Announcement that Executive Sessions were held on May 4th at 12:00 and today, May 11th at 11:30 AM to discuss personnel and litigation matters.
- III. Modifications or Deletions to the Agenda
- IV. Public Comments - Agenda Items (3 minutes)
- V. New Business:

GENERAL MISCELLANEOUS:

- A. **Appointment of Assistant Secretary-Treasurer:**
Motion: The Board moves that Shannon G. Williams be appointed to serve in the position of Assistant Secretary-Treasurer of The Harrisburg Authority for the remainder of calendar year 2011.
- B. **Agreement with Total Payroll Services, Inc.:**
Motion: The Board ratifies the Chairman's execution of the Payroll Service Agreement with Total Payroll Services, Inc. and appropriate documentation required to authorize Total Payroll Services, Inc. of Lancaster, Pennsylvania to administer the payroll operations of The Harrisburg Authority effective immediately due to the bankruptcy notification received from Net Pay Payroll Services effective May 6, 2011.
- C. **Appointment of Interim Executive Director:**
Motion: The Board appoints Shannon G. Williams as Interim Executive Director, effective May 11, 2011.

FACILITIES:**Wastewater:**

- A. **PENNVEST Reimbursement Requests – ME #73137:**
Motion: The Board authorizes J. Marc Kurowski, Chairman, and Shannon G. Williams, Engineering Director, to execute the Signature Authorization Form for PENNVEST Loan ME#73137 for execution of PENNVEST Application for Payment forms on behalf of The Harrisburg Authority effective May 11, 2011. A copy of the executed Signature Authorization Form will be incorporated into the minutes and attached as Exhibit "A".
- B. **DCED H20 PA Reimbursement Requests:**
Motion: The Board authorizes Shannon G. Williams to be the "authorized official" for the certification and execution of DCED H20 PA Reimbursement Requests.

- VI. Director's Comments:
- VII. Public Comment - Non Agenda Items (3 minutes)
- VIII. Adjournment